

An elected Board member is entrusted by the membership to represent our global membership and oversee the activities and directions of our Society. Society staff implements activities and handles day-to-day administration.

#### **Who is eligible for the Board positions representing student, trainee, resident or post-doc members?**

- The "student" positions are full voting Board members with the same level of responsibility as any other members of the Board. They are full Board members, not "junior" Board members.
- Taking into account the unique career stage that these Board members are in, they will serve one two-year term rather than the standard four years. For these two positions, all travel expenses are provided for in-person Board meetings.
- The Society welcomes self-nominations from any student member interested in a Board position. Members with a membership status of "Student" or "Post-Docs/Medical Residents/Fellows" are eligible.
- The Society understands the value and importance of having full-time undergraduate, graduate and full-time post-doctoral students/trainees in this high-level leadership role that focuses on strategy and fiduciary responsibilities. Persons returning for supplemental training or degrees years after practice in their fields are not eligible.

#### **Who is Eligible for the Remaining Board Positions?**

- All Regular Members (including all international members) are eligible to run for elected office.
- The Society welcomes self-nominations from any member, including international members, regardless of geographic location.
- Candidates elected to these eight Board positions serve one four-year term.
- Candidates must be members of the Society.

#### **All Board Members' Responsibilities:**

- As the elected representative of the Society and its members, work with fellow Board members to determine and advance the Society in accordance with the Society's [mission, values and goals](#).
- Oversee the financial wellbeing of the Society.
- Serve as a de facto "ambassador" for the Society, actively advocating on its behalf.
- Serve on committees, task forces or assignments as requested by the President and CEO.
- Develop policies that are forward thinking, stimulate the sharing of knowledge and position the Society as a leader in evidence-based tropical medicine/global health.
- Monitor current programs for relevance and effectiveness.
- Prioritize Society efforts and activities.
- Maintain openness to new ideas.
- Maintain an open dialogue with CEO and staff.

#### **Specific Expectations for All Board Members and President-Elect:**

- Prepare for and actively participate in all Board meetings.
- Candidates for President-Elect should factor in a significant time commitment for the full three-year role, with the presidential year requiring the most time commitment.
- Participate in the Society's legislative activities.
- Actively engage in building a diverse membership through individual as well as collective efforts.
- Attend the Society's Annual Meeting, serving as the personal face of the Society.

- Support ASTMH with an annual financial gift at a level commensurate with career stage.
- As appropriate, help identify prospective donors to ASTMH (in partnership with the Manager, Development and CEO).
- Work in a timely, efficient and goal-oriented manner.

#### **Requirements and Information for All Board Members and President-Elect:**

- Candidates must be passionate about the mission and vision for the Society.
- Candidates must be willing to be actively engaged in proactively identifying new strategies to grow the Society's role and influence on the global stage.
- Candidates should reflect ASTMH's diversity in gender, age, race, ethnicity, professional experience and work/academic setting.
- The candidate elected as President-Elect serves one year as President-Elect, one year as President and one year as Immediate Past President.
- There is no financial compensation for elected Board positions.

#### **Ideal Experience:**

- A CV/resume reflecting active participation in leading roles in the tropical medicine/global health field including research, clinical, policy, industry, non-profits, government or academia.
- Current or recent service to the Society on a committee and/or elected leadership role in a Society subgroup.
- For student/trainee members, membership in one or more ASTMH subgroups, as well as demonstrated leadership in academic settings including community and health/research/science efforts.
- Previous experience serving on Boards of non-profits and/or the private sector is an asset.

#### **Board Meetings:**

Each year, all Board members attend two in-person and four virtual meetings, as described below:

- Two Board meetings are held at the Annual Meeting:
  - One full-day meeting is held the day before the opening of the Annual Meeting.
  - An informal Board breakfast is held the morning of the last day of the Annual Meeting.
- All Board members are expected to attend the Annual Business Meeting held at the Annual Meeting.

The Mid-Year Board meeting is virtual and typically held in May/June.

Additional conference calls may be scheduled as needed.

#### **Mission Statement:**

The American Society of Tropical Medicine and Hygiene, founded in 1903, is the largest international scientific organization of experts dedicated to reducing the worldwide burden of tropical infectious diseases and improving global health. We accomplish this through generating and sharing scientific evidence, informing health policies and practices, fostering career development, recognizing excellence, and advocating for investment in tropical medicine/global health research.

#### **Additional Information:**

ASTMH is a non-profit corporation organized under Section 501 (c)(3) of the IRS code. The Society carries Association Professional Liability Insurance (sometimes called "directors' and officers' liability insurance") that covers Board members in the unlikely event of legal action. To date, there has been no such action.